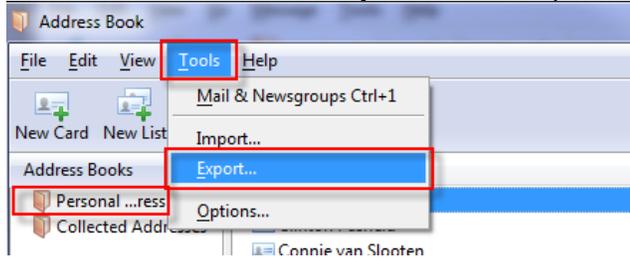


Exporting Contacts from Thunderbird to RoundCube

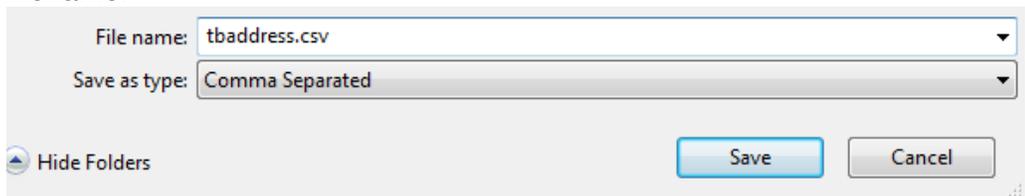
Exporting Contacts from Thunderbird

NOTE: Thunderbird Address Book does not allow groups to be exported.

1. Open Thunderbird and click on the Address book.
2. Click on the address book you want to export, and click on 'Tools' → 'Export'.



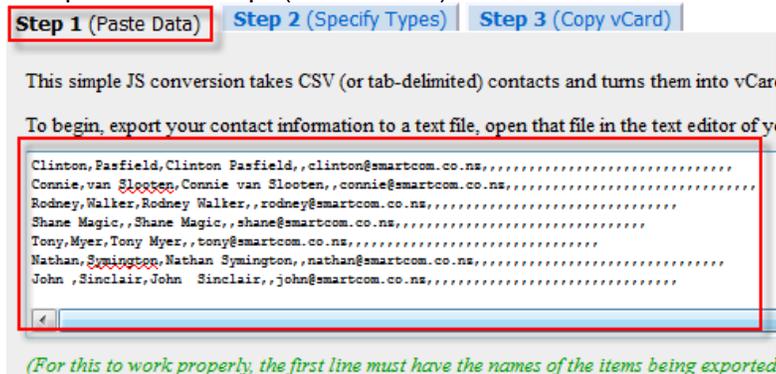
3. Save the file type as 'comma separated' and save the file into your H:\ drive and name it taddress.csv. It's important to have .csv at the end of the filename.



4. Close Thunderbird.

Import Contacts into RoundCube

5. In your browser go to <http://www.vcf2csv.com/>. Scroll down to CSV to vCard Converter. RoundCube will only accept vCard format.
6. Open the file that you saved in step 3 in Notepad (NOT MS Word). You may have to change the file type to 'All Files' to see a CSV file. Copy all of the data and paste into Step1 (Paste Data) of the website above.





- Now click on the Step 2(Specify Types) tab. This shows all the headers that are possible to show in your RoundCube address book. You can change these and ignore some if you want. Generally it should be OK to just move to the next step.

Step 1 (Paste Data) **Step 2 (Specify Types)** **Step 3 (Copy vCard)**

Please select the type of data for each field being imported. If no appropriate entry
I have attempted to guess the correct type for each field, but due to a bug in IE
When done, click on the 3rd tab above.

First Name	First Name
Last Name	Last Name
Display Name	(ignore)
Nickname	(ignore)
Primary Email	Email
Secondary Email	Email
Work Phone	Phone (Work)
Home Phone	Phone (Home)

- Click on Step 3(Copy vCard) and copy all the data. Paste this into a new notepad file. When saving, change the file type to all files and save the file with an extension on .vcf I.E taddress.vcf. Save into your H:\ drive again.

Step 1 (Paste Data) **Step 2 (Specify Types)** **Step 3 (Copy vCard)**

Here you have it! Copy the contents of the box below, paste them into a text ed
dragging the file into the Address Book).

*If all doesn't go well for you, please [let me know](#) and I'll see if there's somethin
here...if you need them, it's not that hard for me to add them.*

```
BEGIN:VCARD
FN:Tony Myer
EMAIL:tony@smartcom.co.nz
END:VCARD
BEGIN:VCARD
VERSION:3.0
N:Symington;Nathan;;
FN:Nathan Symington
EMAIL:nathan@smartcom.co.nz
END:VCARD
BEGIN:VCARD
VERSION:3.0
N:Sinclair;John;;
FN:John Sinclair
EMAIL:john@smartcom.co.nz
END:VCARD
```

File name: taddress.vcf

Save as type: All Files (*.*)

- Now open and login to RoundCube Webmail.

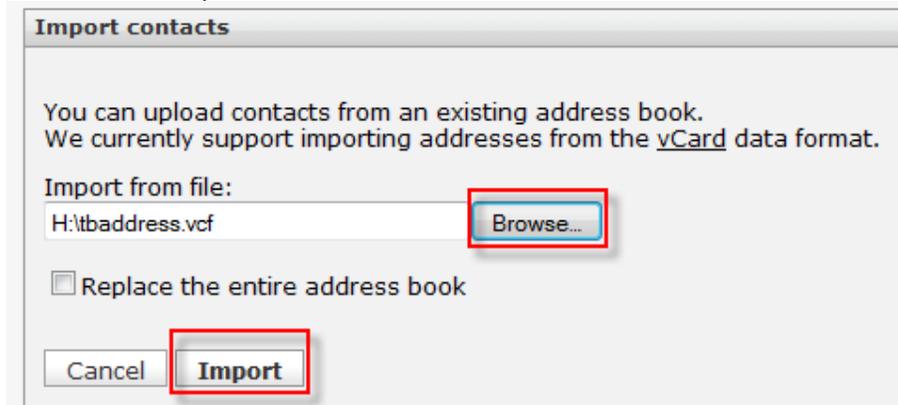


10. Click on “Address Book” on the top right.  Address Book

11. Click on the ‘Import Contacts’ icon.



12. Click on ‘Browse’ to find your taddress.vcf file which was saved in your H:\ drive. Click ‘Import’.



13. The next page is just the success page. Click ‘Done’.

14. If you want groups, you will have manually add them in by using the +.